



East Rand Shooting Club^{cc}

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SAFETY RULES, FIREARM HANDLING SAFETY CODE, RANGE RULE, RANGE COMMANDS, SCORING, GEAR ALLOWED & CODE OF CONDUCT

PURPOSE:

The purpose of this document is intended to be used as an introductory guide to the ERSC (East Rand Shooting Club) for all persons participating in official ERSC shooting events.

All ERSC members and non-members who participate on a regular/irregular basis, regardless of whether they are experienced shooters, or are new to firearms, are required to read through this document to familiarize themselves with the standard operating procedures that the ERSC employs.

This will give all participants a good understanding of the safety rules that need to be adhered to, what is and is not allowed on the Range and the Commands that are used when shooters are on the firing line. This document will also lay out the ERSC's method of scoring and point allocation and will also lay out our Code of Conduct which simply entails what we, as the ERSC, deem to be appropriate or inappropriate behavior when participating in sanctioned ERSC events or even when simply making use of the Range under the auspices of the ERSC.

INDEX

- 1. SAFETY RULES**
- 2. FIREARM HANDLING SAFETY CODE**
- 3. RANGE RULES**
- 4. RANGE COMMANDS**
- 5. SCORING**
- 6. GEAR ALLOWED**
- 7. GENERAL RANGE ETIQUETTE**
- 8. THE A-B-C's OF FIRST AID**

Members: P Mansfield, N L van Aswegen

1 GENERAL SAFETY RULES:

The **East Rand Shooting Club** operates under the **4 Golden Rules of Firearm Safety**. These rules, if observed in life and not only on the range, will ensure the safety not only of yourself but also of all those around you in all circumstances.

Please ensure that these rules are “carried” with you always and not only when participating at an official shoot.

1. TREAT ALL FIREARMS AS IF THEY ARE LOADED:

If the shooter treats all firearms as if they were loaded, safe firearm handling skills will become automatic, thereby reducing the risk of injury to the shooter and everyone else in the vicinity.

2. DO NOT COVER YOUR MUZZLE WITH ANYTHING YOU DO NOT WANT TOT DESTROY:

Whenever handling a firearm, the shooter must at all times ensure that the muzzle of the weapon is pointed in a safe direction, away from themselves and all other people. For the purpose of the East Rand Shooting Club, the only safe direction should a firearm be un-holstered in DOWN RANGE. Pointing up at the sky or down towards your feet is NOT a safe direction.

3. KNOW YOUR TARGETS FOREGROUND AND BACKGROUND:

The shooter should at all times be certain that he has identified his target, and that it is safe to fire at the intended target without the bullets travelling beyond the backstop, likewise, the shooter must be aware of his targets foreground to ensure that there is no obstruction, be it a person or object, in front of his target that could be injured or cause injury should it be impacted by a bullet.

4. KEEP YOUR FINGER OFF THE TRIGGER UNTILL YOUR SIGHTS ARE ON THE TARGET AND YOU ARE READY TO FIRE:

Always ensure that your finger is out of the trigger guard whenever you are handling any firearm, especially when drawing the firearm out of a holster, re-holstering the firearm, loading and unloading the firearm, or moving while holding the firearm. The shooter’s finger should only be in the trigger guard once he has acquired a target and is about to fire. At no other time is the shooter permitted to have his finger inside the trigger guard or on the trigger itself. This is possibly the most important rule to observe as it negates any accidental discharges. Failure to comply with this rule may result is a disqualification and may result in any shooters immediate removal from the shooting range. This is non-negotiable.

Maintaining the above rules will not only ensure a safe day at the range for all involved, but will also ensure an overall firearm accident free future.

NOTE: An in-depth look at these rules and additional codes can be found on the following page entitled “Firearm Handling Safety Code”, please ensure you have made yourself familiar with this also.

2 FIREARM HANDLING SAFETY CODE

The East Rand Shooting Club (E.R.S.C) recognizes the very strict and clear safety rules required to extract the most utility and pleasure from the ownership and use of a firearm.

The East rand shooting club requires complete adherence to the rules as set out below at all times. Indeed, these rules which are universal for good and courteous firearm use should be exercised at all times. These safety rules should be exercised whether as a member of the E.R.S.C at a Club Shoot or in one's own capacity anywhere else where it is legal and safe to discharge a firearm.

The fundamental rules of firearms ownership and handling:

1. The Muzzle of the firearm must be pointed in a safe direction at all times;

- This will prevent ANY accidents from occurring, so ensure that you are always in control of your firearm.
- When considering what the safest direction your muzzle must be, bear in mind that bullets can ricochet and even penetrate walls.
- The only safe direction is one where it is impossible to strike anyone.
- BE acutely aware of the direction your firearm muzzle is pointing at all times and ensure that you are controlling it, even when dry firing, and even if you trip stumble or fall. Again, this is your responsibility.

2. Never aim your firearm at something you do not intend shooting.

- Be aware that firearms have been designed to shoot projectiles which are lethal to people and animals,
- Once a round is fired, the projectile can never be called back. In other words, any Damage caused cannot be undone.

3. Keep your finger off of the trigger until you are ready to fire.

- Do not depend on the firearms safety devices.
- Each firearm should be treated as if it can be fired at any time.
- Safety mechanisms are mechanical devices and can thus fail at any time, for a number of reasons.
- This rule prevents accident from happening.
- The safety devices on a firearm are merely a supplement to correct firearm handling, and not something you should rely on fully.
- Never assume the firearm will not fire, just because the safety is engaged.
- For this reason, never handle the firearm carelessly.
- Keep your finger off the trigger, even if the safety is engaged, or when loading and unloading.

4. Be sure of your target and what is beyond it.

- Do not shoot unless you know exactly what you are going to strike.
- You need to be completely sure that only your intended target will be struck.
- When firing at the range, all projectiles fired must impact the backstop of the range which is in use.
- You need to realize that to shoot without being completely sure of the target constitutes criminal disregard for the safety of others.
- Be aware that bullets from firearms can be lethal for many hundreds of meters and remain deadly until they come to a complete stop.

5. When not in use, firearms should be empty and unloaded.

- Upon arrival, and departure, firearms can only be loaded or unloaded on the appointed range officers commands and whilst pointing all firearms at the backstop.
- Unless otherwise stated, all shooting exercises will be run on a cold range. In other words, all participants' firearms will be unloaded at all times. Firearms may only be loaded to complete a course of fire on the appointed range officer's command.
- Never assume that a firearm is unloaded. Always check by yourself by opening the action, and visually checking the chamber, receiver and magazine for ammunition in the weapon.
- This is true, not only when handling the firearm, but also when handing the firearm to someone else.
- Never carry a loaded firearm in a carry bag, gun case or holster that is not being worn. If unsure, always unload your firearm.
- It is your responsibility to ensure that absolutely no unauthorized people have any access to your firearm/ammunition whatsoever.
- The |Firearm and Ammunition must be separated when the firearm is not in use and secured as prescribed by law.

6. Correct ammunition.

- You are responsible for using only the correct ammunition as designed for your firearm.
- Let examining every cartridge you load is a constant habit of observation.
- Carefully read and take note of all warnings contained in the instruction manual of your firearm and on the boxes of ammunition.
- Check each round as you load it and confirm that the ammunition is of the correct, sort, caliber and in good condition.
- Never use improper reloads or ammunition made of unknown components. This can destroy your firearm and cause serious personal injury.
- Any reloaded or purchased ammunition which does not comply with recommendations of reputable hand loading manuals is very dangerous.
- In order to prevent poor ignition, poor performance or damage to the firearm or self, be sure never to spray your ammunition with oil or lubricants, or to attempt to fire from firearms with excessive lubricants in the chamber and barrel.

7. If your firearms fail to fire, take special care.

- Should this ever happen make sure the muzzle of the firearm is pointed in safe direction.
- That your face is away from the slide or breach, carefully eject the round in an efficient and safe manner.
- A faulty round may yet go off, so ensure you always have the muzzle pointing in a safe direction.

8. Eye and ear protection.

- It is imperative that all shooters wear protective eye and ear protective gear, in order to prevent damage to hearing or sight.
- Shooting glasses not only protect eyes on the shooting range, but also when cleaning or disassembling the firearms.
- This protective gear is readily and inexpensively available, and will enhance your shooting experience, and make the shooting easier and more enjoyable.

9. Understanding the mechanical workings of your firearm.

- Empty the firearm and ensure the barrel is free of any obstructions before shooting.
- Excessive pressure caused by obstructions can cause dangerously high pressure which can cause a firearm to explode and injure the shooter or bystanders.
- Cease firing if the sound of the fired round sounds irregular, squishy, or just “not right”. Immediate check that the barrel is clear of obstructions.
- Each firearm is different, and the mechanical characteristics determine the carrying and handling of each type of firearm. Always be familiar with the techniques and safety procedures in general, but also of those of the specific firearm you are using.
- Refer to the instruction manual you received with the firearm.
- A firearm is a full time commitment and does not allow any room for error, know and fully understand the use, handling and storage of your firearm as it pertains to the manufacturer’s instructions and the law of South Africa.
- Without hit knowledge and understanding, do not use any firearm.

The Founders of the East Rand Shooting Club wish all people who are users of firearms to get the most enjoyment and utility from the firearm, and to use them effectively in whatever role the firearm was intended.

The founders require from all members or visitors to the ERSC facilities or organized events to be fully au fait with the above code.

3 RANGE RULES

3.1 HANDELING & USAGE OF FIREARMS ON THE RANGE:

- The 4 Golden Rules of Firearm Safety as specified above are to always be strictly adhered to,
- The ERSC runs a cold range, meaning that all firearms except those of the Range and Safety Officers are to be unloaded, cleared and void of a magazine at all times unless the shooter is on the firing line and has been given the instruction to load or has been given any other direct command by the Range officer,
- Upon arrival at the range the command will be given to clear firearms at which time all persons, under the command of the Range Officer, will be allowed to unload their firearms and show clear, rendering the firearm safe,
- **NO** firearms are to be handled, un-holstered, loaded or unloaded anywhere other than on the firing line; failure to comply with this **WILL result in immediate dismissal from the range**. This is non-negotiable.
- Should it be required to handle a firearm due to malfunctions etc, it will only be done under the direction of the Range or Safety Officer and must be done in the designated "Safe Area".
- Should a firearm need to be handed to someone else (for the purpose of sharing a firearm), it is only to be done on the firing line and under the command of the Range/Safety Officer. In this event, ensure that the firearm is unloaded by means of a chamber check BEFORE handing the firearm to the other person. This will all be done under the command of the Range/Safety Officer.

The loading and unloading procedure of Firearms will be covered in the "Commands" section of this document.

4 RANGE COMMANDS

The following are the commands that the Range/Safety Officer will issue to the shooter while on the range and the procedure to follow to ensure the command is met, remember, **the Shooter may not do anything without a command from the RO/SO:**

	<u>Command:</u>	<u>Procedure / Requirement:</u>
1.	Shooter/Shooters on the Line.	Approach and make ready at the Firing Line.
2.	Range is Closed, Eyes and Ears.	Firing is about to commence, ensure all safety equipment (eyes and ears) is in place
2.	Load and Make Ready	Once on the line, following the golden rules, a firearm can be loaded and re-holstered in preparation of the imminent shooting event that will take place
3.	Shooter ready?	The Range officer will assume a non response or any response in the positive from the shooter as an indication of the shooters readiness to proceed.
4.	Stand by.	The next sound or instruction heard will be to commence the CoF (Course of Fire).
5.	Unload and Show Clear.	Only unload when instructed to do so. Whilst maintaining the golden rules, remove the magazine / open cylinder, cycle the slide allowing the round in the chamber to eject to the floor / eject empty casings and stow in a pocket. Leave slide in its locked back position / cylinder open. Allow the chamber to be inspected by the RO/SO.
6.	Slide down (pistol) / cylinder closed (revolver)	Once the chamber has been inspected by the RO/SO, return the slide / cylinder to its forward / closed position.
7.	Hammer Down / Release Springs	Whilst observing the golden rules, the trigger is to be pulled to ensure the hammer/striker drops as a final precaution to ensure firearm is safe.
8.	Holster.	Firearm can be holstered immediately. (Do NOT insert a magazine into the firearm, even if the magazine is empty.)
9.	Range is Open	Once all shooters are complete with the above this command will be given, this is the only time shooters will be allowed forward of the firing line to assist with patching or target replacing etc.
10.	STOP!	If this command is issued it is usually due to an issue regarding either the shooters personal safety, safety of others on the range, equipment malfunction or malfunctions of the range facilities. When this command is issued, STOP IMMEDIATELY , do not take one more shot, do not complete the Cof, do not move to the next station if there is one. Observe the golden rules and await instruction from the RO/SO.

In addition to above, the following Range Calls, amongst others, may be heard:

MUZZLE! – Unsafe muzzle direction observed by RO/SO

FINGER! – Indicative of a finger placed in the trigger guard when it shouldn't be

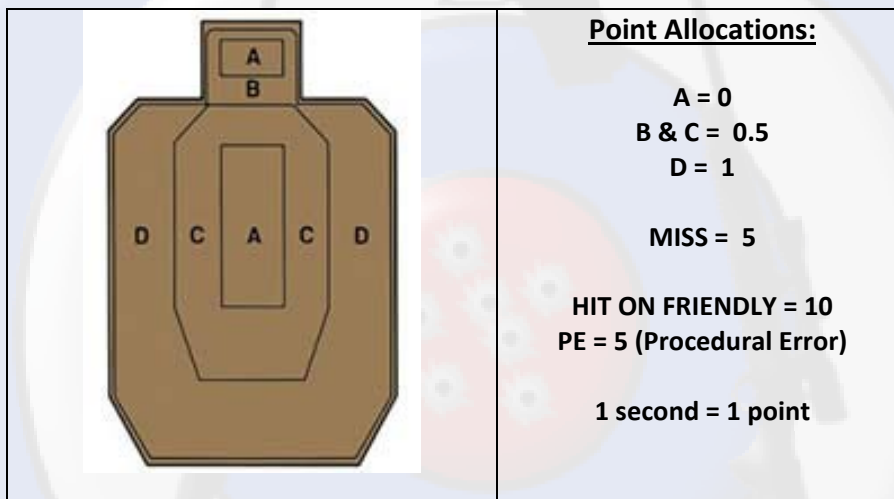
COVER! – The incorrect use of cover being observed by the RO/SO

5 SCORING

In an attempt to try and encourage both accurate shooting and facilitate the ability of putting good hits down within a reasonable time limit we base our scoring on our very own points system. This system is based on the actual hits and time (should time be used in a specific event) which is converted to a point value.

Simply put, the better you shoot the less accuracy points you incur (hit points are allocated based on where on the target your round strikes) and the faster you shoot (provided you remain accurate) the less points are added to your total. The sum of these two totals determine who wins, the lower the score, the better it is.

4.1 POINT ALLOCATIONS:



4.2 SCORING METHODS:

- 4.2.1 Limited Scoring** – This is primarily use on accuracy only drills. A certain amount of rounds are allocated to a certain Cof, the shooter may only shoot the amount of rounds allocated and may not “fill in” misses with addition rounds, in this instance a miss is a miss, plain and simple.
- 4.2.2 Open Scoring** – This is used primarily on “Scenario Based” drills. A certain amount of rounds is specified as the minimum for the current Cof, however, should you miss the target you are allowed to “fill in” the misses (within a reasonable limit) to ensure you get the required amount of hits on target. In this case the “best” scoring shots within the minimum specified amount will be scored and the “worst” scores discarded. This will however increase your round count per shoot so additional ammunition will be required should this be adopted.

4.3 TARGET ENGAGEMENTS:

Generally there will only be 3 methods of target engagement available for ERSC Shoots:

- 1. Single Target only:** There is only one target so obviously it will be the only one engaged.
- 2. Multiple Targets – Presented:** Targets may be engaged as they are presented to the shooter, ie. Slicing the Pie.
- 3. Multiple Targets – Priority:** Targets of a higher threat are to be engaged first.

4.4 PROCEDURAL ERRORS:

In an attempt to create a certain amount of “realism” to the club shoots there will be penalties imposed for certain procedural errors if they are transgressed. The purpose of this is not to try and prejudice the shooters score but to allow the shooter to comprehend the fact that there are, in real life, penalties due to overexposure of cover, or firing past cover etc. Fortunately, at the shoot this is just a point based penalty, but in real life the effects of this could be far more costly. The aim is to promote thought!

The point allocation for any procedural error = 5 Points

Possible Procedural Errors:

- Over exposing your body from behind cover
- Shooting whilst extending past cover
- Moving with an empty firearm
- Not doing the required “Search and Assess” etc

4.5 PENALTIES:

Penalties will be awarded for the following:

- o **PE (Procedural Error)** – 5 Points - examples as laid out above
- o **HoF (Hit on Friendly)** – 10 Points – Shooting a designated non threat target
- o **DQ (Disqualification)** – Shooter score will be marked as **DQ** (zero value) – Disqualifications usually arise from continual PE’s , unsafe firearms handling.
- o **DNF (Did Not Finish)** – A competitor who chooses not to shoot a particular Cof will be given no score and a DNF for the entire shoot.

4.5 GENERAL:

- **Steel Targets:** Steel targets (in the event of poppers) are required to be “knocked down” Any steel targets that are left standing at the end of a course of fire will be scored as a missed target (5 points down). Or, if the Steel targets used are of the variety that cannot be knocked down, an audible “Ping” is required to be heard whilst shooting or a miss will be awarded also.
- **Hard Cover:** Anything termed as “impenetrable cover”. Any shot resulting in a full diameter hole in the “hard cover” area (area of the target that is painted black) of a “hard cover” target, will be considered as having missed the target (whether the target is a threat or a Non Threat target). There is no additional penalty for hitting “hard cover”, other than the shot being scored as a miss.
- **Soft Cover:** Anything termed as “penetrable cover”. Shots that pass through the “soft cover” area (area of the target that is painted white) of a “soft cover” target, will count for score without any penalty being incurred (with the exception being a Non – Threat target that has a “soft cover” zone painted on it).

6 GEAR ALLOWED

As a general rule the East Rand Shooting Club is not too particular with regards to what equipment is used for participation in an officially sanctioned match with the single exception that whatever equipment is used must be something that the shooter would normally carry on an everyday basis. For example, generally a person would not carry a handgun that has a scope mounted to it on an IPSC style race holster system, it will therefore not be permitted for use. Please see the attached "**Shooters Checklist**" to see what general gear is required for general range days. **One exception** is a cross draw holster system as this is dangerous to other shooters as other people are generally covered with the muzzle when the firearm is drawn. Any holster that is opposite to your strong hand and required your hand to travel past your bodies centerline is considered a cross draw and will not be allowed. **We do however stress that the following is a MUST for participation:**

- Obviously a firearm is required, as stipulated above this must be any firearm that can and will be carried on a daily basis that has not undergone "extreme" customization.
- A decent, sturdy belt is a requirement to attach holster and magazine pouches to.
- Belt mounted magazine pouches are required, magazines in pockets are inefficient
- A decent holster is required **PER** shooter, there will be no gun swapping if both parties do not have their own holster, this is a safety issue.
- A hard leather or kydex holster is recommended as it retains its shape once the firearm has been removed from the holster allowing single handed re-holstering.
- At MINIMUM, two (2) spare magazines are required in addition to the one in the firearm
- All safety equipment is mandatory, safety glasses and ear protection. Regrettably you will be unable to participate if these are not available on the day.

7 GENERAL RANGE ETIQUETTE

The following is a list of "common" guidelines concerning etiquette on the shooting range:

- All competitors in the shooting detail must please ensure that they are present for the stage or course of fire briefing, as the safety officer will not be expected to repeat the stage briefing or part thereof, for any persons that were not present during the stage briefing.
- When a shooter steps up to the shooting line, all spectators and fellow competitors are to refrain from talking, moving about and creating any disturbances that may distract the shooter on the line, until such time as the shooter has completed the course of fire and the safety officer has declared the range safe.
- Fellow competitors in the shooting detail are not to move towards the firing line or any targets until the safety officer has declared the range safe.
- Fellow competitors in the shooting detail are to assist in the patching of targets once the safety officer, score keeper and the shooter have completed the scoring procedure.
- Fellow competitors in the shooting detail are to assist in the retrieval of spent cartridge cases. Whether you reload or not, this process can be greatly sped up if all help to collect and place the cases on a table for sorting.
- When a shooter steps up to the shooting line, he/she is to ensure that they have all the necessary equipment and ammunition required in order to complete the course of fire, without having to retrieve any additional equipment. Note: Should a shooter not be ready to commence the course of fire once he/she is on the shooting line, as a result of not having all their required equipment, the shooter will forfeit his/her position in the shooting squad, and will slot in at the rear of the shooting detail, while the next shooter in line will step up to the shooting line. This procedure will be followed in order to ensure the expedient flow of shooters through the course of fire.

8 THE ABC'S OF FIRST AID

The priorities of first aid are...

A - AIRWAY

B - BREATHING

C - CIRCULATION (and bleeding)

...Only then look at burns and broken bones.

A - AIRWAY

The airway of an unconscious person may be narrowed or blocked, making breathing difficult and noisy or impossible. This happens when the tongue drops back and blocks the throat. Lifting the chin and tilting the head back lifts the tongue away from the entrance to the air passage. Place two fingers under the point of the person's chin and lift the jaw, while placing your other hand on the forehead and tilting the head well back. If you think the neck may be injured, tilt the head very carefully, just enough to open the airway.



B - BREATHING

Check for breathing by placing your head near the person's nose and mouth. Feel for breath on your cheek or moisture on the back of your hand.



If a person has just stopped breathing use **mouth to mouth ventilation**. Make sure the airway is open and head tilted back. Pinch the nostrils together, take a deep breath and blow into the mouth, firmly sealing your lips around the mouth so air is not lost. You should see the chest rise.



Remove your lips and let the chest fall. Continue this, giving about ten breaths every minute until help arrives or breathing begins.

C - CIRCULATION

Check for circulation (to see if the heart is still beating) by feeling for the Adam's apple (lump on the windpipe) with two fingers. Slide the fingers to the side of the windpipe and feel for the pulse. If the heart has stopped beating use **chest compression** to try to restart the heart. Place your hand flat just above the point where the ribs meet the breastbone. Bring the other hand on top of it and lock your fingers together. With your arms straight, press down firmly on the breastbone, pushing it down by 4-5 cm. Release the pressure and repeat the compressions at a rate of about 80 per minute. If the person is also breathing, alternate 15 compressions with two breaths until help arrives.



Stop bleeding by applying firm pressure to the wound for about 15 minutes. Never use a tourniquet.

THE RECOVERY POSITION

This is the best position for an unconscious person or someone having a fit. It allows them to breathe easily and prevents them from choking. After checking the ABC, bend the nearest arm to you, putting the hand by the head. Then bring the far arm across the chest and hold both hands in one of yours. With your other hand pull the furthest leg up at the knee and roll the person towards you to lie in this position.



Try out the positions for all these first aid procedures now with a friend. Better still, join a first aid class if any are available. St John's Ambulance has many groups around the world. One day your knowledge of first aid may save a life!

First things first

In an emergency any number of things may need your attention at the same time. If you try to do everything at once you may easily get distracted from the essential matters. On arriving at the scene...

1. Assess the situation

- Take in quickly what has happened.
- Look for dangers to yourself and to the casualty
- Make the area safe

2. Assess casualties

- An unconscious person **always** takes priority and needs immediate help to make sure he or she can breathe
Only then should you begin to assess any injuries



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Constitution

1. INTERPRETATION

Throughout this Constitution and in any Regulations framed under it, words importing the singular shall include the plural, words importing the masculine gender shall include the feminine and neuter genders and vice versa unless such interpretation is inconsistent with the context thereof.

2. NAME

The name shall be the "**EAST RAND SHOOTING CLUB**".

3. ADDRESS

The postal address is: P.O. Box 13349, Northmead, Benoni, 1511.

4. OBJECT

The object of the **East Rand Shooting Club** is to promote the responsible and safe usage of firearms by licensed firearm owners, to ensure that the firearm owner is properly trained past the requirements of the standard Proficiency training, to ensure that new firearm owners are comfortable with their ability to ensure proper and safe usage of their firearms whilst undergoing additional training, to ensure that every member of the East Rand Shooting Club is an asset to their community.

5. OWNERSHIP

The **East Rand Shooting Club** is managed by the owners, L. van Aswegen & P Mansfield.

6. AFFILIATION

The **East Rand Shooting Club** is a single, self standing entity, with no affiliation to any other shooting organization whatsoever.

7. SPECIAL POWERS OF THE OWNERS

The owners will be entitled to appoint a Committee to handle all disciplinary hearings & experience specific tasks.

7.1 The Committee will exist out of but is not limited to:

- A Chairman,
- Secretary,
- Training Officials,
- Public Relations Officer (PRO)
- Range Officers (RO's)
- Safety Officers (SO's)

Undertakings currently all maintained by the Owners directly. Additional elected posts may be created from time to time and the Executive Committee may co-opt additional members as required.

7.2 The Owners shall, where he considers it to be in the interest of the East Rand Shooting Club, be entitled to:

- a.) Refuse an application for membership,
- b.) suspend the membership of any member,
- c.) expel any member and
- d.) to take such other disciplinary measures as may in the circumstances be deemed appropriate.

8. MISCONDUCT

Misconduct includes the following:

- members not following the prescribed safety procedures while shooting,
- members exposing themselves to misconduct towards the owner of the official East Rand Shooting Club Shooting Range Facility,
- use of firearms against the law, regulation and/or ordinance,
- any other behavior where the name or good image of any affiliated Association and/or the East Rand Shooting Club could suffer damage or shame and
- misbehavior while using the any Club facilities at an East Rand Shooting Club sanctioned event or whilst referring to membership with the East Rand Shooting Club.

9. REQUIREMENTS FOR MEMBERSHIP

Membership of the Club results from the common interest in shooting by a group of like-minded people. It is not desirable that membership be extended to any "radical" element.

- A prerequisite of membership is to vow that no member will ever break any of the laws of our country.
- A Membership fee will be set from time to time and is to be paid per annum in advance.
- All members will be liable for regular membership fees as determined from time to time. Failure to pay these fees may place a member out of good standing with the Club.
- Dedicated Sport person – A training programme, theoretical & practical , to be done by all new applicants wishing to obtain this status. The theory and practical test must be passed to obtain full status, and yearly participation requirements will need to be met to keep this status current.
- Once a new member furnished the necessary documents, a membership card/certificate will be issued. This card must always be in possession of any member when visiting either the designated shooting range or an official East Rand Shooting Club sanctioned event.

10. MANAGEMENT CONTROL AND ADMINISTRATION

The management, control and administration of the East **Rand Shooting Club** shall vest solely with the owners.

11. FINANCIAL YEAR

The financial year shall end in February of each year.

12.1 MEMBERSHIP YEAR

The membership year shall extend from the month of application to the end of the same month of the following calendar year.

12.2 LAPSING OF MEMBERSHIP

Membership will lapse:

- Upon failure to pay an initial subscription within 30 days of the date on which it became due,
- Upon failure to pay a renewal subscription within 30 days of the date on which it became due,
- Upon the receipt by the Secretary of written notice or resignation. All fees, subscriptions and other monies due prior to the date of receipt of the notice of resignation shall remain due and payable,
- Upon the death of a member,
- Upon the event of any member being convicted of any Offence relating to firearms, violence or any other criminal offence deemed serious by the Owners,
- Upon the member being disqualified or suspended by the East Rand Shooting Club.

13. KEEPING OF RECORDS

The owners shall keep such entries, registers, records and shooting results of all members as are required by Law. All members shall have the right of access at all times to the registers, and results.

14. AMENDMENT OF CONSTITUTION

This Constitution may only be amended by the owners of the **East Rand Shooting Club**.

15. RULES/SCORING

The Club and its members shall apply the shooting rules as determined from time to time by the Executive Committee. The Executive Committee shall have the authority to decide on the competence of any member to participate in Club shooting activities as well as their competence to participate as a Club member at any officially sanctioned **East Rand Shooting Club** event.

The **East Rand Shooting Club** Rules & Scoring are as determined by the document entitled "*East Rand Shooting Club – Rules & Regulations*".

16. MEETINGS

16.1 Annual General Meetings (AGM):

There shall be an Annual General Meeting every calendar year held within the first six months of the year. Suitable notice of at least 14 days shall be given to the Club members. All members present, in good standing with the Club, shall have equal voting powers. The Owners shall, at the Annual General Meeting, elect the members of the Executive Committee, consider the financial situation of the Club and the Chairman's report relating to the business of the Club for the previous year and shall instruct and/or make recommendations to the newly elected Executive Committee in regard to its functions for the ensuing year.

Minutes of the Annual General Meeting will be taken and kept for record purposes by means of electronic media.

16.2 General Club Meetings:

The Executive Committee may call General Club meetings. Due notice will be given to Club members. The General Club meetings will have the same requirements and powers as an Annual General Meeting.

16.3 Executive Committee Meetings:

The Executive Committee shall meet as required but at least on a quarterly basis. At least one of the members present must be the Chairman or Secretary. This order defines seniority within the meeting. In the event of a hung vote the senior committee member shall have a casting vote.

Minutes of these meetings will be taken and kept for record by means of electronic media.

17. DISSOLUTION

The dissolution of the **East Rand Shooting Club** can only occur by operation of law and/or the owners.

Accepted by the East Rand Shooting Club on *November 2011*.

N. L. van Aswegen,
Owner,
East Rand Shooting Club

P. Mansfield,
Owner,
East Rand Shooting Club